

# START YOUR JOURNEY WITH US



# ITPA

INFOTECH PRO ACADEMY

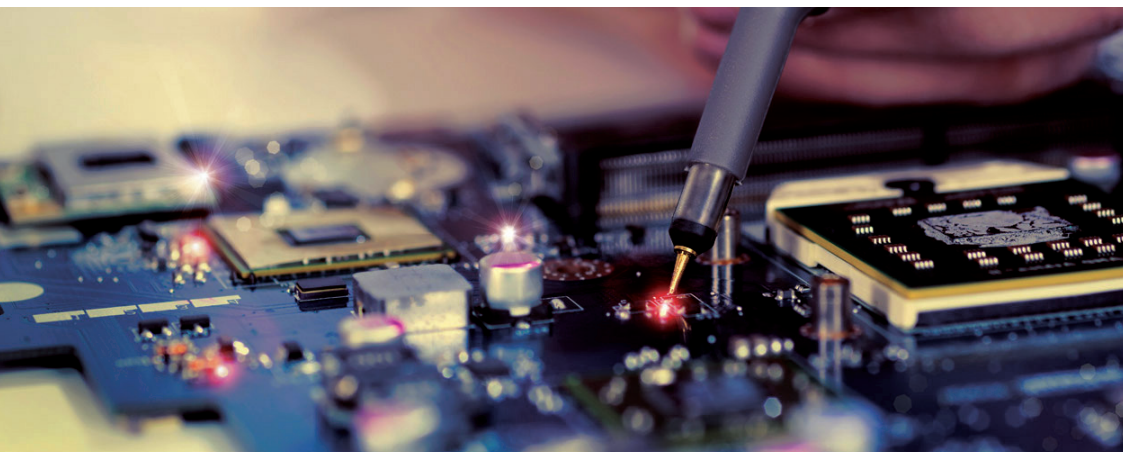
(Center Code: L01951)

+604 611 7588

+6016 647 4188

info@itpa.my

[www.itpa.my](http://www.itpa.my)



## COURSES

### Electrical Installation & Maintenance

**LEVEL 2 & LEVEL 3**

*Malaysian Skills Certificate (SKM)*

### Industrial Electronics

**LEVEL 2, LEVEL 3 & LEVEL 4**

*Malaysian Skills Certificate (SKM)*

*Malaysian Skills Diploma (DKM)*

## Full-time, Part-time & Night Classes

### Web Development

**LEVEL 4**

*Malaysian Skills Diploma (DKM)*

### Computer Systems

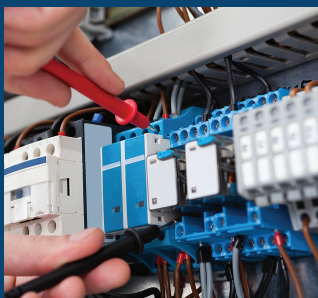
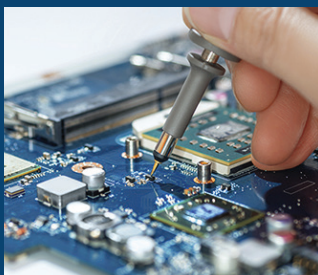
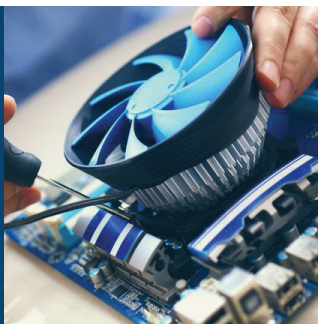
**LEVEL 3, LEVEL 4 & LEVEL 5**

*Malaysian Skills Certificate (SKM)*

*Malaysian Skills Diploma (DKM)*

*Malaysian Skills Advanced Diploma (DLKM)*

- |  |  |   |   |   |
|--|--|---|---|---|
| <b>01</b><br><b>Get away</b><br>from dull<br>academic<br>routine | <b>02</b><br>Get excellence<br>with <b>70%</b><br><b>hands on</b> and<br><b>30% theory</b> | <b>03</b><br>Learn to<br>adapt<br><b>new</b><br><b>technology</b> | <b>04</b><br>Learn from<br><b>specially</b><br><b>designed</b><br><b>course</b> | <b>05</b><br><b>Hostel</b><br>provided<br>for<br>students |
| <b>06</b><br><b>Financial</b><br><b>Aid</b><br>provided          | <b>07</b><br>Get<br><b>extra</b><br><b>certificates</b>                                    | <b>08</b><br><b>Small class</b><br>maximum<br>25 people           | <b>09</b><br>Learn<br>from<br><b>Multimedia</b>                                 | <b>10</b><br>New<br><b>e-Sport</b><br>games               |



## CONTENT

ITPA	<b>01</b>
IT Knowledge	<b>02</b>
Computer Systems Course	<b>03</b>
Industrial Electronics Course	<b>05</b>
Electrical Maintenance Course	<b>07</b>
Web Development Course	<b>09</b>
Our Student Advantages	<b>11</b>
ITPA Short Courses	<b>12</b>
Training Room for Rental	<b>13</b>
ITPA Facilities	<b>14</b>
Course List Summary	<b>16</b>
Loans & Financial Aid	<b>17</b>
Accreditation & Certification	<b>18</b>
Contact	<b>19</b>

# IT KNOWLEDGE IS IMPORTANT FOR YOUR FUTURE



01

## FUTURE | MASA DEPAN | 未来

More important in the near future

*Penting untuk masa akan datang*

在未来开始占据越来越重要的地位

## ARTIFICIAL INTELLIGENCE | KECERDASAN BUATAN | 人工智能

More Blue-collar Workers are replaced by AI robots

*Apabila Pekerja Kolar Biru (operator, buruh*

*binaan, pemandu) diganti oleh robot AI*

当越来越多蓝领员工 被人工智能的机器人 (AI) 取代时



02



03

## ENTREPRENEURSHIP | KEUSAHAWANAN | 创业

IT knowledge support entrepreneurship  
and business process

*Pengetahuan IT merangkumi keusahawanan  
dan proses perniagaan*

IT 知识支持创业和业务流程

## DIGITAL WORLD | DUNIA DIGITAL | 数码世界

IT knowledge can help you study all knowledge  
from digital world

*Pengetahuan IT membantu untuk mempelajari  
pengetahuan dunia digital*

IT 知识帮您学习数码世界中的所有知识



04



05

## LESS HAZARD | KESELAMATAN | 降低风险

Secure a less hazardous working environment

*Mengurangkan persekitaran kerja yang bahaya*

可确保拥有较少危害性的工作环境

# COMPUTER SYSTEMS

## IT-020-3:2013 LEVEL 3

### Computer Systems Operation

Malaysian Skills Certificate (SKM)

**DURATION** 12 months

## IT-020-4:2013 LEVEL 4

### Computer Systems Administration

Malaysian Skills Diploma (DKM)

**DURATION** 12 + 3 months

## IT-020-5:2013 LEVEL 5

### Computer Systems Management

Malaysian Skills Advanced  
Diploma (DLKM)

**DURATION** 12 + 3 months

## ITPA ADD ON:

Introduction to Software  
Development:

1. PC Software Programming
2. Mobile / Android Programming
3. PLC Programming

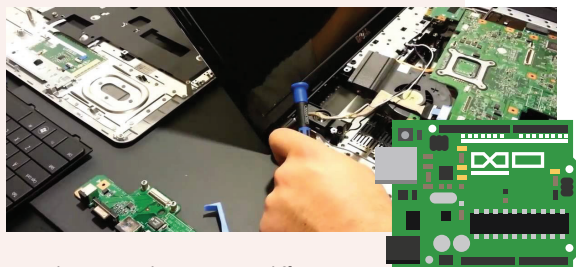
Students get to learn the information technology field with the necessary skills and understanding needed in the current job market. A blended learning model of hands on labs and classroom studies to be ready for the current workforce.

### SKILLS YOU WILL LEARN

- Prepare computer set up tools
- Computer software installation
- Setup of computer peripherals
- Carry out unit functionality tests
- Prepare computer maintenance reports
- Carry out computer corrective maintenance
- Schedule preventive computer maintenance
- Perform on-site computer repairs
- Identify computer maintenance
- Assess computer repair change requests

### HANDS ON

- Repair PC
- Repair Computer Peripherals (printer, monitor, scanner, customer display)
- Repair Weight Machine
- Repair Point of Sale Machine
- Repair Laptop
- Maintenance
- Diagnose
- Server Administration



Actual course and content may differ  
Course title & period may vary according to course need

## CAREERS

Computer Maintenance Expert  
(Hardware & Software)  
IT Manager  
Operations Technology Manager  
IT Services Manager  
Director of IT Support



## LEVEL 3

**IT-020-3:2013 (CERTIFICATE)****Computer Systems Operation**

1. System Setup
2. System Maintenance
3. System Repair
4. Server Installation
5. Server Maintenance
6. Computer Network Connectivity Setup
7. Mobile Device Configuration

## LEVEL 4

**IT-020-4:2013 (DIPLOMA)****Computer Systems Administration**

1. Server Configuration
2. Network Installation
3. Security Control
4. Maintenance Management
5. Network Procurement
6. Cabling

## LEVEL 5

**IT-020-5:2013 (ADVANCED DIPLOMA)****Computer Systems Management**

1. Network Maintenance Management
2. Asset Management
3. System Security
4. Disaster Recovery Management
5. Project Management
6. Standard Operating Procedure (SOP)
7. Scripting

*All students are eligible for ITPA short courses*

# INDUSTRIAL ELECTRONICS

COURSES  
AVAILABLE

Designed to provide participants with clear and refined understanding of electronic technology for industrial needs. Students will be guided in the usage and fixtures of electronic items.

## SKILLS YOU WILL LEARN

- . Hands on training of equipment checks
- . Understanding the hydraulic and pneumatic systems
- . Replace faulty components
- . Maintain electrical and electronic equipment
- . Do function checking on servo system, pneumatic system
- . Learn about actuator, sensor and hydraulic systems

## HANDS ON

- . Manufacturing Machine
- . Home Equipment
- . Office Equipment
- . Electronic Appliance Troubleshooting Tools & Parts
- . Bill of Material
- . Quality Inspection
- . PLC Programming

## CAREERS

Industrial Electronic Technician  
Electronic Service Technician  
Electronic Debug Technician  
Manufacturing Manager  
Operations Manager

### EE-021-2:2012 LEVEL 2

#### Electronic Equipment Appliance Installation & Troubleshooting

Malaysian Skills Certificate (SKM)

**DURATION** 12 months

### EE-021-3:2012 LEVEL 3

#### Electronic Equipment Troubleshooting Repair & Maintenance

Malaysian Skills Certificate (SKM)

**DURATION** 12 months

### EE-021-4:2012 LEVEL 4

#### Electronic Product Development

Malaysian Skills Diploma (DKM)

**DURATION** 15 + 3 months

## ITPA ADD ON:

1. Software / PC Software Programming
2. Mobile / Android Programming
3. PC Hardware - Troubleshooting, Repairing & Maintenance
4. Electronic Product Quality Control
5. PLC Configuration
6. Electronic Equipment Preventive & Corrective Maintenance
7. Electronic Appliance Repair & Maintenance



*Actual course and content may differ  
Course title & period may vary according to course need*

## EE-021-2:2012 (CERTIFICATE)

### Electronic Equipment Appliance Installation & Troubleshooting

1. Schematic Drawing
2. Instrument and Test Equipment Setup and Handling
3. Industrial Electronic Equipment Installation
4. Instrument and Test Equipment Troubleshooting
5. Industrial Electronic Equipment Troubleshooting
6. Electronic Appliance Installation
7. Electronic Appliance Troubleshooting

LEVEL 2

## EE-021-3:2012 (CERTIFICATE)

### Electronic Equipment Troubleshooting Repair & Maintenance

1. Electronic Product Quality Control
2. Programmable Logic Controller (PLC) Configuration
3. Electronic Equipment Preventive Maintenance
4. Electronic Equipment Corrective Maintenance
5. Electronic Appliance Repair and Maintenance
6. Floor Supervision
7. Military Electronic Equipment Repair and Maintenance

LEVEL 3

## EE-021-4:2012 (DIPLOMA)

### Electronic Product Development

1. Electronic Equipment Administration
2. Electronic Product and Technology Improvement
3. Electronic Product Quality Assurance
4. MicroController Configuration
5. Programmable Logic Controller (PLC) Programming

LEVEL 4

*All students are eligible for ITPA short courses*

**COURSES  
AVAILABLE**

## **EE-320-2:2012** LEVEL 2

### **Electrical Installation & Maintenance (Single Phase)**

Malaysian Skills Certificate (SKM)

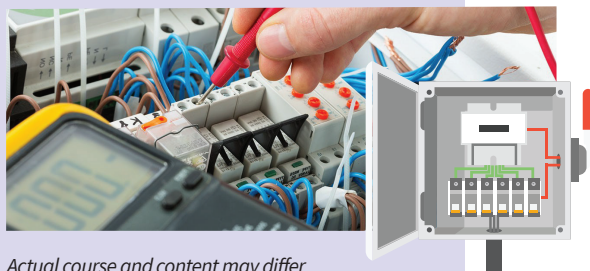
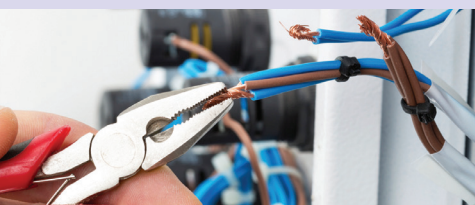
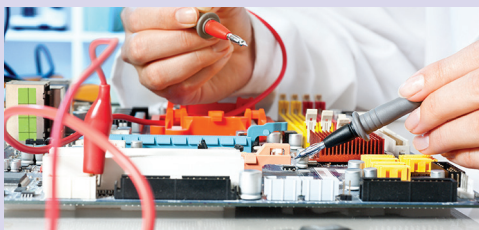
**DURATION** 12 months

## **EE-320-3:2012** LEVEL 3

### **Electrical Installation & Maintenance (Three Phase)**

Malaysian Skills Certificate (SKM)

**DURATION** 12 months



*Actual course and content may differ  
Course title & period may vary according to course need*

# **ELECTRICAL MAINTENANCE**

Electrical Installation & Maintenance will train you in installing and maintaining electrical wiring, lighting and related equipment or system in residential (Single phase) and commercial buildings (Three phase).

## **SKILLS YOU WILL LEARN**

- . Interpret technical drawings and plans
- . Maintain tools and equipment
- . Prepare electrical power and hydraulic tools
- . Perform roughing-in activities for communication and distribution systems
- . Install wiring devices for floor and ground fault current interrupting outlets
- . Install electrical protection system for lighting and grounding
- . Install electrical lighting systems on auxiliary outlets and lighting fixtures

## **HANDS ON**

- . Single / Three Phase Drawing, Wiring & Maintenance
- . Single / Three Phase Motor, Control & Installation
- . Single / Three Phase Electrical Appliances Maintenance
- . Single / Three Phase Wiring Testing & Commissioning

## **CAREERS**

Electrical Project Manager  
Lead Engineer  
Electrical Engineer Principal

**LEVEL 2**

## **EE-320-2:2012 (CERTIFICATE) Electrical Installation & Maintenance (Single Phase)**

1. Single Phase Drawing
2. Single Phase Wiring
3. Single Phase Wiring Maintenance
4. Single Phase Motor and Motor Control Installation
5. Single Phase Electrical Appliances Maintenance
6. Single Phase Wiring Testing and Commissioning

**LEVEL 3**

## **EE-320-3:2012 (CERTIFICATE) Electrical Installation & Maintenance (Three Phase)**

1. Three Phase Drawing
2. Three Phase Wiring
3. Three Phase Wiring Maintenance
4. Three Phase Motor and Motor Control Installation
5. Three Phase Electrical Appliances Maintenance
6. Three Phase Wiring Testing and Commissioning
7. Supervisory Function
8. Electrical Signage (Neon) Installation and Maintenance



# WEB DEVELOPMENT

COURSE  
AVAILABLE

Students who is responsible to perform coding and compiling using web-based and object oriented programming language and scripting, design web pages, sites or applications, carry out debugging activities on web-based and object oriented programming language and scripting, perform unit testing, perform unit maintenance, and carry out supervisory function.

## SKILLS YOU WILL LEARN

- . Create Databases
- . Configure Servers
- . Installation of Operating Systems
- . Animation
- . Graphics
- . Networking

## HANDS ON

- . Adobe Photoshop
- . Adobe Illustrator
- . MySQL
- . HTML ( HyperText Markup Language )
- . Programming Language
- . Web Server
- . Video Editing
- . Animation

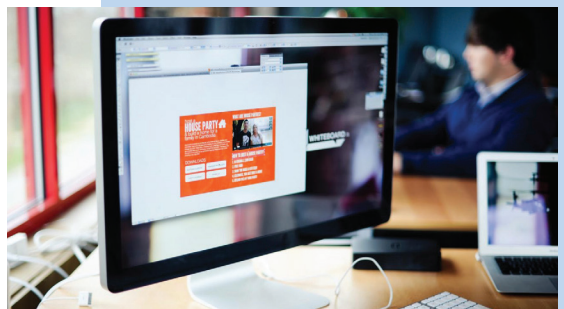
## CAREERS

Web Developer  
Web Designer  
Programmer  
Applications Developer  
Games Developer  
Graphic Designer  
IT Consultant

## IT-052-4 : 2013 LEVEL 4 Web Development

Malaysian Skills Diploma (DKM)

**DURATION** 12 + 3 months



*Actual course and content may differ  
Course title & period may vary according to course need*

## IT-052-4:2013 (DIPLOMA) **Web Development**

### LEVEL 4

1. Web Designing
2. Web Design Development
3. Web Database Development
4. Web Programming
5. Web Server Administration
6. Web Quality Assurance
7. Multimedia Product Authoring and Integration

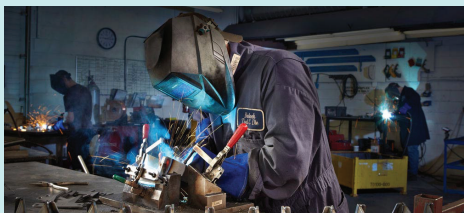
## ITPA ADD ON

### **Web Design**

1. Adobe Photoshop
2. Adobe Illustrator
3. Web Design Concept
4. PHP + MySQL
5. Microsoft Visual Studio IDE
6. Server Hardware

# OUR STUDENT ADVANTAGES

## WORKING KERJA 工作



Prepare for working environment  
*Bersedia dalam persekitaran kerja*  
为工作环境  
做准备

## PROFESSIONAL PROFESIONAL 专业



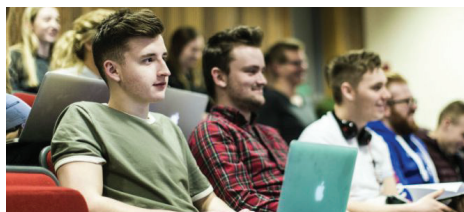
Learn from industrial professional  
*Belajar daripada profesional perindustrian*  
向专业人士学习

## ACTIVITY AKTIVITI 课外活动



Getting involved in activities  
outside of classroom  
*Melibatkan diri dalam aktiviti  
di luar bilik darjah*  
参加课外活动  
累积学习经验

## SHORT COURSE KURSUS JANGKA PENDEK 短期课程



Multiple short courses from  
time to time  
*Pelbagai kursus jangka pendek  
dari semasa ke semasa*  
参加多个  
短期课程



# ITPA SHORT COURSES

## 1. ENTREPRENEURSHIP SERIES

Digital Marketing  
Human Resource  
Management (HRM)  
OSH  
Point of Sale System  
SOC SO  
Lazada  
Accounting  
Customer Relationship  
Management (CRM)  
Business Plan

## 2. TECHNICAL SERIES

VoIP & IP PBX  
Telephone System  
Laptop Repair  
Mobile Phone Repair  
Electronic Projects  
CCTV Installation  
Door Access Installation  
Phone Line  
Network Cable Installation

## 3. PHOTOSHOP ILLUSTRATOR WORDPRESS

## 4. SELF MOTIVATIONAL SERIES

Confident  
Leadership  
Attitude  
Entrepreneurship

*Course title & period may vary according to course need*



# TRAINING ROOM FOR RENTAL

RM **150**  
*per day*

Up to 60 People

High Speed WiFi \*100MB  
Unifi

Projector Wall

Television

Air Conditioned

Phone Line

Audio System

Tables & Chairs

A **bright** and **comfortable**  
**training room** are available  
with all the **basic facilities**  
and **amenities** included.



# ITPA FACILITIES

Presentation Room



Seminar Room



Canteen



Library



ITP Academy



Classroom



Meeting Room



**Electronic Lab**



**Hostel**



**e-Sport Room**



**e-Sport Games**



**Computer Lab**



**Computer Lab**

# COURSE LIST SUMMARY

Please apply for up to **20% Financial Aid**

CERTIFICATION OF MALAYSIA SKILLS	FEE	DURATION
<b>Computer Systems Operation</b> (IT-020-3:2013) <b>Level 3</b> Malaysian Skills Certificate (SKM)	RM4800	12 months
<b>Computer Systems Administration</b> (IT-020-4:2013) <b>Level 4</b> Malaysian Skills Diploma (DKM)	RM12K 2 Years Diploma	12 months + 3 months (Internship)
<b>Computer Systems Management</b> (IT-020-5:2013) <b>Level 5</b> Malaysian Skills Advanced Diploma (DLKM)	RM5600	12 months + 3 months (Internship)
<b>Electronic Equipment Appliance Installation &amp; Troubleshooting</b> (EE-021-2:2012) <b>Level 2</b> Malaysian Skills Certificate (SKM)	RM2000	12 months
<b>Electronic Equipment Troubleshooting Repair &amp; Maintenance</b> (EE-021-3:2012) <b>Level 3</b> Malaysian Skills Certificate (SKM)	RM12K 3 Years Diploma	12 months
<b>Electronic Product Development</b> (EE-021-4:2012) <b>Level 4</b> Malaysian Skills Diploma (DKM)	RM6000	15 months + 3 months (Internship)
<b>Electrical Installation &amp; Maintenance (Single Phase)</b> (EE-320-2:2012) <b>Level 2</b> Malaysian Skills Certificate (SKM)	RM6000	12 months
<b>Electrical Installation &amp; Maintenance (Three Phase)</b> (EE-320-3:2012) <b>Level 3</b> Malaysian Skills Certificate (SKM)	RM6640	12 months
<b>Web Development</b> (IT-052-4:2013) <b>Level 4</b> Malaysian Skills Diploma (DKM)	RM7200	12 months + 3 months (Internship)



# LOANS & FINANCIAL AID

## 01 PTPK LOAN READY / AVAILABLE



**Skills Development Fund Corporation (PTPK)** is a statutory body under organised by the **Ministry of Human Resources**. It's main purpose is to provide loans for those individuals who undergo skill trainings in any Government Training Providers (PLA) and Private (PLS).

This training is open to all trainees that take up training programs with qualifications of the **Malaysia Skills Certificate (SKM), Diploma of Malaysia Skills (DKM) & Higher Diploma of Malaysia Skills (DLKM)**.

## 02 FINANCIAL AID

Please apply for

**Up to**

**20%**

**reduction**  
on the course price.



# ACCREDITATION & CERTIFICATION



Registered as a JPK (Jabatan Pembangunan Kemahiran) accredited center ITPA offers skills development courses and certified by the Ministry of Human Resources (MOHR)

## LEVELS OF JPK CERTIFICATION OFFERED:

1. Malaysian Skills Certificate (SKM) **Level 1**
2. Malaysian Skills Certificate (SKM) **Level 2**
3. Malaysian Skills Certificate (SKM) **Level 3**
4. Malaysian Skills Diploma (DKM) **Level 4**
5. Advanced Diploma in Skills Malaysia (DLKM) **Level 5**

## LIST OF IPT FOR DKM / DLKM LEAVERS



UNIVERSITI  
TEKNOLOGI  
MARA



UMS  
UNIVERSITI MALAYSIA SABAH



UTeM  
UNIVERSITI TEKNIKAL MALAYSIA MELAKA



UniMAP



UNIVERSITI  
MALAYA



UNIVERSITI  
KEBANGSAAN  
MALAYSIA  
National University  
of Malaysia



the people's university



Terms and Conditions apply





# ITPA

**INFOTECH PRO ACADEMY**

5-5-37,  
Persiaran Mahsuri,  
Bandar Bayan Lepas,  
11900 Bayan Lepas,  
Penang, Malaysia

**[www.itpa.my](http://www.itpa.my)**



Facebook  
**ITPAPenang**



WhatsApp  
**+6016 647 4188**

**CONTACT US NOW**

**+604 611 7588**

**[info@itpa.my](mailto:info@itpa.my)**

**Working hours:**

**8:15AM - 5:45PM (Mon - Fri)**



**SCAN & LIKE ITPA  
FACEBOOK PAGE**